

TIPS FOR ATTENDING THE INDIANA EARLY CHILDHOOD CONFERENCE

1. Visit the exhibit hall, where you will find a variety of vendors, chairs and tables for eating and gathering, food for purchase, and a photo booth.
2. Download the [Cvent app](#) and login BEFORE you arrive. Take time to familiarize yourself with the [app](#) and select which workshops you would like to attend. If you need your code to log into the app, contact Kristin Lackey at klackey@inaeyc.org or 317-275-3504. She will also be available at registration.
3. Check in at one of the welcome stations placed throughout the conference event space using the QR code that you receive via email and it is also available in the Cvent app. If you do not check in, you will not receive your certificate of attendance after Conference.
4. Print out your name badge before you arrive at Conference.
5. Utilize the convention center map to locate entrances as well as restrooms. Be prepared for lines at restrooms.
6. Be prepared in case your first choice of workshop for a session is full. Rooms have capacity limits due to fire marshal regulations. Standing or sitting at the back of rooms is not permitted.
7. Dress in layers. The temperature throughout the convention center varies.
8. Wear comfortable shoes. You'll be surprised at how many steps you accumulate in a day.
9. Bring a refillable water bottle.
10. Bring snacks as well as a credit card for food purchases. Food will be available in the exhibit hall as well as at stations outside the exhibit hall.
11. Bring writing utensils and a notebook to jot down notes/thoughts.
12. Bring a portable charger if you have one as well as charging cables for your phone and other electronic devices.
13. With other events going on downtown (including basketball and other conferences), be sure to give yourself more than enough time to park and get to the convention center.
14. Use [SpotHero](#) to secure a parking spot in advance.

15. If you need help, just look for an INAEYC staff member. They want to make your conference experience the best it can be.
16. If you have business cards, bring them to share as you meet people and network.
17. Make sure to balance time with colleagues to strengthen relationships while also stepping outside your circle to expand your network. Building connections with others can open doors and enrich your professional growth.

We look forward to seeing you at the 2025 Indiana Early Childhood Conference and hope that you have an amazing time learning and connecting.