Position Details

Position Information

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<th>Position Title</th>
<th>Lead Teacher - Infants</th>
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<tr>
<td>Campus</td>
<td>IUPUI - Indianapolis</td>
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<tr>
<td>Department</td>
<td>CHILD CARE CENTER (IN-CHCR-IJUNA)</td>
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Department Information

IUPUI's Center for Young Children is seeking an Infant Specialist. This position is responsible for the daily management of the children and activities in their classroom in accordance with licensing and the Center's policies, practices, and procedures. They will plan and implement developmentally appropriate activities for children enrolled. Provide direction to assistant teachers on a daily basis.

Job Summary

Required Qualifications

REQUIRED: High School Diploma with a Child Development Associate (CDA) Credential OR Associate's Degree in Early Childhood Development. Must be 21 years old.

Knowledge of developmentally appropriate practices for early childhood; Ability to communicate verbally and in writing to children, parents, staff and general public; knowledge of state licensing regulations; awareness and acceptance of cultural differences.

Preferred Qualifications

Bachelor's Degree in Early Childhood Development or Elementary Education. 1 year in a licensed Childcare facility.

Working Conditions / Physical Demands

Must be able to move around and move up to 30 pounds, transport children, working in various outdoor temperatures (25-90 degrees). Able to clean up after children.

Salary Range

Salary Plan | CL
Salary Grade | 06
FLSA | Non-Exempt

Work Location | Indianapolis, IN
Job Category | Administrative/Office Support/Clerical

Posting Detail Information

Posting Number | 12042P
Open Date | 07/03/2019
Close Date | 07/20/2019
Open Until Filled | No

Posting Disclaimer

This posting may be closed at any time at the discretion of the University, but it will remain open for a minimum of 5 business days. To guarantee full consideration, please submit your application within 5 business days of the posting Open Date.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you hear about this employment opportunity?
   - Jobs at U
2. Please specify
   (Open Ended Question)

Documents Needed to Apply

Required Documents:
1. Resume
2. Cover Letter

Optional Documents
None