



Indiana Association for the Education of Young Children

Dear Early Childhood Professional:

Congratulations on committing to improve the quality of care and education of young children in Indiana by seeking or maintaining accreditation! The **INDIANA ACCREDITATION PROJECT** is a project of the Indiana Association for the Education of Young Children, Inc. (Indiana AEYC), which receives funding from the Indiana Family and Social Services Administration, Office of Early Childhood and Out-of-School Learning through the Federal Child Care and Development Fund (CCDF) and provides accreditation scholarships and technical assistance to licensed family child care homes, centers, registered ministries, public schools, and school-age programs enrolled in the state's quality rating and improvement system, Paths to QUALITY™.

Provision of scholarships for the Indiana Accreditation Project is based on the availability of funds. To be considered for assistance, each facility must meet all eligibility requirements listed below:

- Be enrolled in Paths to QUALITY™ at any level;
- Meet the eligibility guidelines established by the respective national accreditation body that the early childhood program has chosen; and
- If applicable, have a current license or registration, with no current or pending negative action, issued by the State of Indiana, Office of Early Childhood and Out of School Learning.

You must complete, sign, and return the following information:

- An approved Application for Accreditation Financial Assistance submitted one time per fiscal year (July 1 – June 30);
- If regulated**, a copy of current license or registration issued by the State of Indiana, Office of Early Childhood and Out of School Learning;
- The appropriate COMPLETED accreditation forms (Self Study, Application, etc. and any required supplemental documentation such as training, education, CPR/First Aid, etc.); and
- If currently accredited**, a copy of the current accreditation certificate.

Indiana AEYC's Indiana Accreditation Project must receive your Application Accreditation Financial Assistance and any supplemental documentation **30-60 calendar days BEFORE the national accrediting body's due date or the application may be deferred**. Indiana AEYC will mail your accreditation materials with payment to the accrediting body when approved.

Sincerely,

Mike Bachman, M.A.E., M.A.
Senior Director Indiana Accreditation Project



Indiana Association for the Education of Young Children

Indiana Accreditation Project Application for Accreditation Financial Assistance

Return All Materials To:
IN AEYC, 2955 North Meridian Street, Ste. 120, Indianapolis, IN, 46208
Fax: 317.259.9489
Email: accreditation@iaeyc.org

Contact Information

Owner/Licensee Name: _____

Email Address: _____ Phone: _____

Accreditation Contact Person (if different): _____

Email Address (if different): _____ Phone (if different): _____

Street, City, State, Zip, County: _____

Facility License/Registration/Exemption Number: _____

Certification Statements and Assurances

As a condition for financial assistance from the Indiana Accreditation Project, the Early Care and Education Facility Owner/Administrator must assure the following. Failure to comply with the may lead to a loss of financial support. **By typing or signing your name below, you, the Owner/Licensee of the facility or agency:**

1. Assure that the information included in national accreditation application is true and correct.
2. Assure that all future required information and documents will be submitted to Indiana Association for the Education of Young Children (Indiana AEYC) 30 days before it is due to the accrediting body.
3. Assure that to the best of my knowledge, the facility meets the eligibility criteria for funding.
4. Assure written notification will be provided to Indiana AEYC of any change related, but not limited to: ownership, management, administration and continuation of business; investigations, citations or complaints involving state licensing; ability to meet accrediting body criteria; and/or Paths to QUALITY™ status.
5. Understand that Indiana AEYC is not responsible for the facility's accreditation status.
6. Assure that funds provided will not be used to satisfy a financial commitment for services that would have been paid from another public or private source.
7. Understand that Indiana AEYC will not provide financial support for fees required for national accreditation relating to membership, deferral, late or extension fees. Additionally, the project will not financially support any required fees for any early childhood program at-risk of going out of business.

Owner/Licensee of Facility or Agency

Date

This project was supported by funding from the Child Care Development Block Grant awarded to the Office of Early Childhood and Out-of-School Learning, a division of the Indiana Family and Social Services Administration.

(800) 657-7577 • (317) 356-6884 • (317) 259-9489 • iaeyc.org
4755 Kingsway Drive • Suite 107 • Indianapolis, IN 46205